

**PERMIT FEES  
DOUBLED WHEN  
STARTING A JOB  
WITHOUT A  
PERMIT IN YOUR  
POSSESSION**

**Ridley Park Borough**

105 West Ward Street  
Ridley Park, PA 19078  
Phone (610) 532-2100  
[www.ridleyparkboro.com](http://www.ridleyparkboro.com)

**Re-Roofing Application**

**Property and Owner Information**

Location of Property: \_\_\_\_\_  
Chester County Tax Map Parcel Number: \_\_\_\_\_  
Current Use of the Property: \_\_\_\_\_

Property Owner: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Applicant (if different): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
(If the applicant is not the land owner an Agent's Affidavit is required.)

Contractor: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
(Provide Insurance Certificate with Application and/or Contractor Registration)

**Specifications**

Roof Slope(s): \_\_\_\_\_ Ventilation: \_\_\_\_\_

- Roof Coverings:  Asphalt Shingles     Standing Seam Metal     Wood Shakes  
 Clay/Concrete Tiles     Slate Shingles     Built-up Roofing  
 Modified Bituminous Roofing

Existing Sheathing (Type and Size): \_\_\_\_\_  
If replacing roof sheathing please indicate thickness and type of sheathing with spacing of roof rafters:

Roofing Paper (Thickness): \_\_\_\_\_ Flashings (Type and Thickness): \_\_\_\_\_

Indicate the number of existing layers of shingles to be covered and/or removed. If re-roofing over existing shingles the surface must be smooth, clean and flat. (Please note that, only two layers of shingles or other material shall be permitted.):

I hereby certify that all of the information submitted with this application is true to the best of my knowledge and belief.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application Approved     Application Denied    Date: \_\_\_\_\_

Building Inspector \_\_\_\_\_

Estimated Cost of Materials & Labor \$ \_\_\_\_\_

Signing this application in the presence of a Notary Public means that you will proceed with the work in conformity with the issued permit and in accordance with all Building, Zoning and Historic District codes and regulations. Failure to comply may result in a stop work order being issued and possible removal of the improvement.

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ A.D. \_\_\_\_\_

\_\_\_\_\_  
Signature of Contractor or Homeowner

BUILDING PERMIT FEE SCHEDULE

- a) New structures, additions, or alterations that **DO REQUIRE** structural modifications, the fee shall be \$20.00 per \$1,000.00 value of work.

MINIMUM FEE \$150.00

- b) For repair and renovation of interior of existing structures that **DO NOT** require structural modifications, the fee shall be \$10.00 per \$1,000.00 value of work.

MINIMUM FEE: \$100.00

- c) For accessory permits (**SHEDS & FENCES**), not intended for human occupancy, the fee shall be \$50.00.

- d) **ROOFING and SIDING**: the fee shall be \$10.00 for each \$1,000.00 of estimated cost;

MINIMUM FEE: \$50.00.

- e) **PATIOS AND DRIVEWAYS**: \$25.00.

- f) **INGROUND STORAGE TANKS**: Removal \$75.00

- g) **HEATING and AIR CONDITIONING**: Conversion or replacement \$20.00 per \$1,000.00 of estimated cost.

MINIMUM FEE: \$100.00

- h) **PLUMBING PERMITS**:

- 5 fixtures or less: \$75.00
- Each additional fixture: \$10.00
- Connection to public sewer: \$50.00
- Repairs to water or sewer service: \$50.00
- Water heater installation: \$50.00
- Back flow preventer installation: \$50.00

*NOTARIES \$2.00  
IF NEEDED.  
CASH ONLY*

- I) **ELECTRICAL PERMITS: \$50.00**

- J) **RE-SALE U&O INSPECTION: \$100.00**

**RE-SALE U&O RE-INSPECTION: \$50.00**

- K) **APARTMENT INSPECTIONS: \$100.00**

**APARTMENT RE-INSPECTION: \$50.00**